

For our sales company in Belgium, based in Brussels-Zaventem, we are seeking for a

SENIOR ACCOUNTANT 80-100%

(m/f/d)

YOUR RESPONSIBILITIES

In this role you will be responsible for the complete financial accounting including accounts receivable and accounts payable and you will independently prepare the monthly and annual financial statements as well as VAT declarations and ensure the reporting to the headquarters in Switzerland. In cooperation with the external payroll office, you will look after the personnel administration (6 employees) and ensure that salaries are correctly processed.

You will also enter customer invoices and support the internal sales team with both financial and general commercial issues. Additionally, you create various reports for management and sales team and assist with the implementation of administrative tasks.

YOUR PROFIL

As our ideal candidate, you have a commercial qualification with further training in finance and several years of experience in a similar position, it's great if you like to work independently and on your own responsibility and numbers are your world.

You enjoy working in a small team where people support each other and working with an ERP system and the usual MS Office programmes (especially Excel) is part of your everyday working life. You speak fluent English in order to ensure optimal internal and external support for all stakeholders and if you also have German language skills, this would be an additional plus.

OUR OFFER

We offer you a diversified job role in a small team, with short decision-making paths and a high degree of independence as well as the opportunity to organise your area of responsibility individually and autonomously. Despite your local role, you will be in international contact with your colleagues from the finance department.

If you feel comfortable in an international company with a long-standing company history and a clear mission statement, and you address the above-mentioned challenge, we must get to know each other.

Please send your complete and informative application documents in English to jobs@silentgliss.com.

We look forward to receiving your application, which will be treated in the strictest of confidence!

Silent Gliss — The Architects of Silence.

Silent Gliss is the leading global supplier of premium interior window treatments. Since 1952 we have been tirelessly committed to the development of the worlds' smoothest, quietest systems using state of the art technology.

Driven by customer needs, Silent Gliss offers functional and durable products. Expert technical advice coupled with installation and support services complete the offer. Silent Gliss stands for innovative, sustainable, tailor made solutions, exceptional design and first-class quality.

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